

## MBE Level nomination

The Saint Agatha's Hospital Home was established to support people with physical disabilities and has – through Jane's exceptional dedication, commitment and very specialist skills – developed into a nationally acknowledged Centre of Excellence for those suffering from particular physical conditions.

She has been the driving force behind Saint Agatha's transformation over the past 25 years into the leading centre for care and rehabilitation for those with physical disabilities. In 2020, she has also been hugely instrumental in helping Saint Agatha's attainment of Gold status for the Global Kitemark for Palliative Care - the only establishment in the region to have achieved this distinction.

After her appointment in the early 90s, she worked closely with the leadership team to develop a new wing of the Home. It was through her enthusiasm and research that the leadership team were convinced to focus their attention in a new specialist direction for certain physical conditions.

Through her leadership, clinical standards have been driven to new excellence and the Home has now been rated as outstanding twice by CQC. The number of applications for admissions for the Hospital Home have also increased by 60% and the Home now provides training for other clinicians in the field including two universities.

This is an extraordinary achievement as Hospital Homes of this kind typically do not perform well with CQC and it can be difficult to gain the trust of the target population. The transformation of the Hospital has provided a hub for national interest in specific physical conditions.

She has been instrumental in so many of the changes which have transformed Saint Agatha's and much of this was done on top of her role as Medical Director. It is through her determination and vision that Saint Agatha's Hospital Home will continue to lead the way in supporting those with physical disabilities.

She also works with several charities in her spare time. She has been a trustee of Scope for the past 10 years and has acted as an advisor to their national Extra Costs campaign. She also works as a Citizen's Advice Bureau advisor, this role requires her to speak with people in a high level of distress and requires a calm and sensitive approach.

Word count - 480

**Commented [BE1]:** The key difference for each award level will be the size of the reach and impact of the work undertaken – be that local, regional or national. The scope of the work should be clear from the citation.

**Commented [BE2]:** A citation should start with a sentence which provides a narrative and a strong sense of what exactly the nominee should be honoured for. In this case – the mark of their work can be seen in how the centre has developed. You would expect the citation to then go on to develop this central statement about the nominee's work.

**Commented [BE3]:** Honours citations should always be in the third person. And using their name once and then only pronouns will help reduce the character count.

**Commented [BE4]:** Honours can only be given to those who are currently active in the field – citations should focus on the nominee's recent achievements as much as possible although there may be useful supporting information from earlier in their career to highlight a sustained contribution.

**Commented [BE5]:** Adding one or two additional examples of the ways in which the nominee has contributed to your broad opening statement is also a helpful way to develop what impact the person has had.

**Commented [BE6]:** This sentence explores why/how the nominee's contribution was required – and suggests that it would not have happened without her. This provides a sense of how this individual was integral to the work.

**Commented [BE7]:** Providing concrete examples of the difference that can be seen from the nominee's work or how wide their reach is will help support a case. This would preferably take the form of relevant statistics but may also take the form of a clear description of how things have changed.

**Commented [BE8]:** By including something of this nature, you can set out why the nominee's achievements are significant. Where you have explained that a nominee contributed to something – or sat on a Board etc – you can then flesh out what about this role or contribution made it significant.

Citations should not read like a CV – if somebody has held a position, the citation must explain why it is relevant, what they achieved and the difference they made.

**Commented [BE9]:** Setting out how the person has gone above and beyond their day job.

**Commented [BE10]:** Voluntary contributions form an important part of any nomination and can help strengthen a case significantly. Many people leave this section blank but many nominees do undertake voluntary and community activity which can be captured here and will be considered by the committee.

**Commented [BE11]:** The word count/character count is a hard limit – as the nominator, you're in the best position to know what the important information is – so don't leave it down to us to decide what to cut!